

**CAMPS IN COMMON/OAKLAND FEATHER RIVER CAMP**  
**2019 SUMMER STAFF APPLICATION**

*Please print neatly. All information will be held in confidence.*

**PERSONAL INFORMATION**

First Name: \_\_\_\_\_ MI: \_\_\_\_\_ Last Name: \_\_\_\_\_

Date of Application: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Email: \_\_\_\_\_

Permanent Address: \_\_\_\_\_  
No. Street Apt. # City State Zip Code

Home Phone #: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Cell Phone #: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Best time to reach you: \_\_\_\_\_

Current Address *(if different from permanent address)*: \_\_\_\_\_  
No. Street Apt. # City State Zip Code

Current Mailing Address *(if different from permanent address)*: \_\_\_\_\_  
No. Street Apt. # City State Zip Code

Address Until: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Shirt Size: S M L XL 2XL 3XL \_\_\_\_\_

By 6/18/18, Will you be: 18 or older? \_\_\_\_\_ Under 18, but a High School graduate? \_\_\_\_\_ 21 or older? \_\_\_\_\_

Driver's License #: \_\_\_\_\_ State: \_\_\_\_\_ Social Security #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

What positions are you applying for (please list by interest level)

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

Dates available for employment: From \_\_\_\_\_ to \_\_\_\_\_

*Note: Staff Training is mandatory. See info packet on website for dates.*

How did you hear about Oakland Feather River Camp? \_\_\_\_\_

**EDUCATION** *(please list your most recently attended school first)*

Name of School	Years Attended	Degree/Major

I am now a full-time student (circle one): Yes No or Present Occupation: \_\_\_\_\_

**EMPLOYMENT / VOLUTNEER HISTORY**

Company: \_\_\_\_\_ Position: \_\_\_\_\_ Dates: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_ Phone #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Company: \_\_\_\_\_ Position: \_\_\_\_\_ Dates: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_ Phone #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Company: \_\_\_\_\_ Position: \_\_\_\_\_ Dates: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_ Phone #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**CAMP EXPERIENCE**

Camp: \_\_\_\_\_ Dates: \_\_\_\_\_

Address: \_\_\_\_\_ Employee or Camper: \_\_\_\_\_

Camp: \_\_\_\_\_ Dates: \_\_\_\_\_

Address: \_\_\_\_\_ Employee or Camper: \_\_\_\_\_

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**CURRENT CERTIFICATIONS/TRAININGS** *(please send a copy of cards/certifications with your application)*

Lifeguard: ___ Yes ___ No ___ Willing to Get Certified	Date Certification Expires: ___ / ___ / ___
CPR: ___ Yes ___ No ___ Willing to Get Certified	Date Certification Expires: ___ / ___ / ___
First Aid: ___ Yes ___ No ___ Willing to Get Certified	Date Certification Expires: ___ / ___ / ___
Other: _____ <small>(AED, Registered Nurse, Certified Food Handler, WFR, EMT, NASP, etc.)</small>	Date Certification Expires: ___ / ___ / ___
Other: _____	Date Certification Expires: ___ / ___ / ___

**SKILLS**

*Please rate each of the following camp skills on a scale from 1-3. If you have no experience at all, please leave blank. Depending on the role you are applying for: you only need to do the Section I OR Section II (unless you are applying for positions in multiple departments.*

Section I: Program Positions

- 1 = means that you have the knowledge and skill to teach a class of youth or adult campers in this skill by yourself
- 2 = means that you have the knowledge and skill to assist someone else in teaching a group of campers this skill
- 3 = means that you have experience doing this activity, but could not teach it

___ Outdoor Cooking	___ Star Gazing	___ Clowning/Mime
___ Swimming - Fitness	___ Nature Study	___ Juggling
___ Swimming - Instructional	___ Horticulture/Gardening	___ Puppetry
___ Water Polo	___ Archery	___ Drama/Theater
___ Kayaking/Canoeing	___ Basketball	___ Arts & Crafts: _____
___ Tai Chi/Yoga	___ Volleyball	___ Tie Dying
___ Low/High Ropes Course	___ New Games	___ Candle Making
___ Team Building	___ Group Games	___ Wood Carving
___ Group Challenge	___ Horseback Riding	___ Outdoor Survival Skills
___ Orienteering	___ Dancing	___ Native American Culture
___ Backpacking	___ Storytelling	___ CA History
___ Science Activities	___ Mt. Biking	___ Instrument: _____
___ Archeology	___ Bike Maintenance	___ Photography
___ Geology	___ Gymnastics	___ Videography
___ Animal Ecology	___ Singing	___ Other: _____

If you are interested in our recreation/program positions, please also rate each age group based on your level of interest:

0 = not interested      1 = minimal interest      2 = interested      3 = extremely interested

2-5 yr olds \_\_\_ 6-8 yr olds \_\_\_ 9-11 yr olds \_\_\_ 12-13 yr olds \_\_\_ 14-17 yr olds \_\_\_

Section II: Food Service/Maintenance/Housekeeping/Facilities/Office/Store Positions

- 1 = means that you have the knowledge and skill to teach someone else how to do so/do on my own
- 2 = means that you have the knowledge and skill to assist someone else who knows more than you
- 3 = means that you have only limited experience with this skill

___ Food Preparation	___ Landscaping	___ Payment Processing/Receipts
___ Food Purchasing	___ Heavy Lifting	___ Microsoft Word
___ Power Tools	___ Office Organization	___ Microsoft Excel
___ Plumbing (minor)	___ Inventory/Supply Tracking	___ Cash Register
___ Electrical Wiring	___ Accounts Payable/Receivable	___ Sales: _____
___ Carpentry	___ Expense Tracking	___ Merchandise Sales

Please describe any other skills, knowledge or experience that you think could be beneficial to OFRC or that you would like to share with us:

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**NARRATIVE RESPONSE**

On a separate sheet of paper, please type up your answers to the questions below with as much details as possible. Include this when sending in your completed application.

1. Who are you? Tell us about yourself.
2. Please tell us why you would like to work at Oakland Feather River Camp. Why is this opportunity a good fit for who you are and your personality?
3. Which of the program areas interests you the most and why? (*Food Service, Program Staff, Lifeguarding, Facilities/Maintenance, Housekeeping, Arts & Crafts, Office, Store*)
4. Describe a situation(s) in which you have had the opportunity to work in a customer service setting or directly working with adults as customers/clients.
5. (*For program positions only*) Describe a situation(s) in which you have had the opportunity to make a difference as a role model for youth.
6. Please mention all opportunities you have had to display leadership.
7. Everything we do is centered around our camp mission: *to promote and celebrate connections between nature, family and community and create unique opportunities to advance environmental awareness, cultural diversity, and youth empowerment.* How do you feel about this and what would you do as a staff member to help our organization meet this goal?

**PROFESSIONAL REFERENCES**

Before officially hiring any staff member, three reference calls must be made by the camp office. Please provide three names, relationship (former boss, co-worker, etc.) and a phone number or email for each reference.

1. Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_
2. Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_
3. Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**AGREEMENT**

I understand that to be considered for any position with Camps in Common, I must participate in a personal interview by the camp director or a designated representative. I understand that, if hired, I will need to provide proof of citizenship or authorization to work in the United States. I understand that successful completion of a pre-employment physical may be a condition of employment.

I certify all statements made by me on this application for employment are true and correct to the best of my knowledge and belief, and agree that if employed any misrepresentation, falsification, or omission of facts thereon, shall justify my dismissal.

I hereby authorize CIC/OFRC to contact any individuals and organizations identified in this application to verify information provided and to obtain additional reference information. I further authorize such individuals and organizations to release to you any and all information that they have about me. I will not bring any claims against Camps in Common or against any individual or organization based upon references provided. I further understand that, if offered employment, such employment is subject to receipt of satisfactory references. I authorize Camps in Common to perform a Background Check.

I further understand that compliance with all of these terms is a condition of my employment with Camps in Common, and non-compliance therewith may subject me to dismissal at the organization's option. I further understand that, if employed, I am required to abide by all policies and procedures of Camps in Common & Oakland Feather River Camp.

I understand that this employment application and any other Camps in Common documents are not contracts of employment for any definite period of time and that any individual who is hired is an 'at will' employee and may be terminated by Camps in Common at any time for any reason without advance notice. I understand that any oral or written statements to the contrary are hereby expressly disavowed and should not be relied upon by any prospective or existing employee.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date