



**SUMMER 2018 OPEN POSITIONS**  
**Updated April 12, 2018**

Program Positions

**PROGRAM LEADER (18 years or older)**

Program Leaders assist in the planning, facilitation, and supervision of recreation activities that are offered daily at Oakland Feather River Camp. Program Staff make sure campers are safe and happy at all times. Good sense of humor, strong customer service skills and a friendly demeanor is a must! Program Leaders will also serve as a youth counselor for our OFRC Youth Camp - a week-long overnight camp in June for youth between the ages of seven and fifteen years old.

Dates of employment: Tuesday, June 5 – Sunday, August 12, 2018  
Pay Range: \$300-400/week\*

*\*Specialty Pay/Weekly Bonus may also be available for staff with skills, knowledge, experience and/or certification in the following areas:*

*Lifeguarding*

*Nature/Biology/Naturalist Experience*

*Photography/Videography*

*Youth Leadership Training*

*Line Dancing*

*Arts & Crafts*

The following "Specialist" positions are available for the Program Leader/Youth Counselor positions:

- Naturalist/Program Leader
- Lifeguard/Program Leader
- Asst. Arts & Crafts Specialist/Program Leader

**ONE WEEK ONLY EMPLOYMENT OPPORTUNITY – YOUTH COUNSELOR (18 years or older)**

Come up to the mountains for a week of changing lives! OFRC Youth Camp is an overnight summer camp for youth ages seven to fifteen years old. You will get to know your tent group and help foster a sense of community, an atmosphere of personal growth and a spirit of fun and adventure. As a counselor, you take an active, energetic and creative role in planning and leading cabin activities and all-game games. Counselors make sure their kids are safe and happy at all times. A commitment to safety and willingness to laugh at yourself is a must!

Dates of employment: Thursday, June 14 - Saturday, June 23, 2018  
Pay Range: \$300-400/week\*

*\*Specialty Pay/Weekly Bonus for Lifeguard Certified individuals.*

**TOT LOT COORDINATOR (21 years or older)**

Under guidance of the Program Director, the Tot Lot Coordinator Instructor will plan, facilitate, and supervise the recreation activities that are designed for campers between the ages of two and five years old. Experience, training or certification in early childhood education required.

Dates of employment: Tuesday, June 5 – Saturday, July 28, 2018  
Pay Range: \$300-400/week

## Food Service Positions

### **ASSISTANT FOOD SERVICE MANAGER/SOUS CHEF (21 years or older)**

The Assistant Food Service Manager will assist the Food Service Manager in the areas of food preparation, kitchen staff supervision and scheduling, leading and monitoring all food services operations. Knowledge of a commercial kitchen and the health and safety procedures and regulations associated with food preparation is a requirement.

Dates of employment: Monday, May 7 – Sunday, August 19, 2018

Pay Range: \$400-500/Week

### **CAMP COOK (18 years or older)**

Under guidance of the Food Service Manager and Assistant Food Service Manager, Camp Cooks will prepare food to ensure the timely service of quality meals for 150 – 300 campers daily. Previous commercial kitchen experience and knowledge of the health and safety procedures and regulations associated with food preparation is a requirement.

Dates of employment: Monday, May 10 – Sunday, August 19, 2018

Pay Range: \$350-375/Week\*

*\*Specialty Pay may be available for staff with skills, knowledge, experience and/or certification in vegetarian or vegan cooking.*

### **KITCHEN HELPERS & DISHWASHERS (18 years or older)**

Kitchen helpers and dishwashers provide prep support to cooks and oversee the dining hall set up and breakdown and meal service.

Dates of employment: Tuesday, May 15 – Sunday, August 19, 2018

Pay Range: \$350-375/Week\*

*\*Specialty Pay may be available for staff with skills, knowledge, experience and/or certification in vegetarian or vegan cooking.*

## Non-Departmental Positions/Opportunities

### **CAMP HEALTH SUPERVISOR (18 years or older)**

The Camp Health Supervisor is responsible for overseeing the health and well-being of all campers and staff. Responsibilities vary depending on the programs being offered, but range from having open hours during Family Camp, administering medications to youth campers, and addressing minor accidents or injuries. The Camp Health Supervisor must be certified in First Aid and CPR and have the appropriate qualifications/certifications to administer prescription medication and perform health screenings.

Dates of employment: Tuesday, June 5 – Sunday, August 12, 2018

Pay Range: \$450-600/Week (depending on experience)

### **CAMP PHOTOGRAPHER/VIDEOGRAPHER (18 years or older)**

Our Camp Photographer/Videographer will be all over the place – snapping pictures of all programs, getting and editing video and assisting with summer communications. Will go through one week of Staff Training with the rest of the staff, learning the basics of the OFRC culture. He/she will then transfer that culture, via media, to the greater camp community. This position may be arranged to be an internship for college credit.

Dates of employment: Tuesday, June 5 – Sunday, August 12, 2018

Pay Range: Depends on experience and arrangement (college credit, stipend, combined with Program position)

## Office/Store Positions

### **CAMP STORE COORDINATOR/OFFICE ASSISTANT (21 years or older)**

Under guidance and supervision of the Office Manager, the Camp Store Coordinator/Office Assistant is responsible for day-to-day store operations and management including keeping the camp store organized and clean, inventory of items and material, sales, and accounting of purchases/items. Prior experience in customer service and sales required. Two days a week the Camp Store Coordinator will assist in the office answering phones, filing paperwork, reconciling payments, and helping families acclimate to camp. If applying for this position, please provide resume of related experience and cover letter with completed application.

Dates of employment: Tuesday, June 5 – Sunday, August 12, 2018

Pay Range: \$350-375/Week

### **CAMP STORE ASSISTANT (18 years or older)**

Under guidance and supervision of the Camp Store Coordinator, the Camp Store Assistant is responsible for assisting the Camp Store Coordinator in day-to-day store operations including inventory, sales, and accounting of purchases/items. Prior experience in customer service and sales required.

Dates of employment: Tuesday, June 5 – Sunday, August 12, 2018

Pay Range: \$325-375/Week

### IMPORTANT INFORMATION ON ROOM AND BOARD

*All Summer Staff are provided shared housing during their period of employment. Platform tents and cabins are available in staff sections of camp. Showers and bathrooms are shared with the guests in our several bathhouses. Washers and dryers are provided for staff to do their laundry. Breakfast, lunch, and dinner are provided on a daily basis when programming is being provided and are a part of your compensation.*

#### **To Apply:**

Send a completed application and 3 completed reference forms to:

(Before May)

Summer Staff Application, Oakland Feather River Camp  
Camps in Common  
P.O. Box 11061  
Oakland, CA 94611

(After May)

Summer Staff Application  
Oakland Feather River Camp  
P.O. Box 3229  
Quincy, CA 95971

Or scan and email to [mark@featherrivercamp.com](mailto:mark@featherrivercamp.com).

Make sure to also read our Letter to Applicants and review our Open Positions before applying. Both can be found on our [Summer Employment Page](#).

*Have more questions?  
Contact Mark at [mark@featherrivercamp.com](mailto:mark@featherrivercamp.com)  
or 510-336-2267.*